



United Nations Department of  
Economic and Social Affairs



GOVERNMENT OF THE  
PLURINATIONAL STATE OF BOLIVIA



UN-OHRLS

# **HIGH-LEVEL MEETING ON SUSTAINABLE TRANSPORT OF LANDLOCKED DEVELOPING COUNTRIES**

**13th and 14th October 2016**

**Santa Cruz de la Sierra**

**Bolivia**

## **INFORMATION FOR PARTICIPANTS**

## 1. INTRODUCTION

This Information Note contains information and necessary logistics guidelines for the participation of delegations at the **"High Level Meeting on Sustainable Transport of Landlocked Developing Countries"** to be held in the city of Santa Cruz de la Sierra, 13<sup>th</sup> and 14<sup>th</sup> October, 2016. Further information on the meeting may be found by accessing the Meeting website: <http://unohrlls.org/event/high-level-meeting-sustainable-transport-landlocked-developing-countries/>

## 2. VENUE OF THE MEETING

The event will be held at **Los Tajibos Hotel, Ave. San Martin, 455, Santa Cruz, Bolivia**, located in the neighbourhood called Equipetrol in Santa Cruz de la Sierra, 10 minutes from the historic city center and 45 minutes from Viru Viru Airport.

## 3. REGISTRATION AND ACCREDITATION

For safety reasons, all members of official delegations, delegations for support, personal security, press officers, representatives of UN system, specialized and international organizations, non-governmental organizations, private sector and others attending and involved in the various activities to be undertaken within the framework of the Conference **must be accredited**.

*Members of official delegations, delegations for support, personal security, press officers, representatives of UN system, specialized and international organizations*

Please register to be accredited **by 10 October 2016** at [www.rree.gob.bo/lldcacreditation](http://www.rree.gob.bo/lldcacreditation).

### *Non-Governmental Organizations*

The Conference will be open for participation by representatives of Non-Governmental Organizations that are in consultative status with the United Nations Economic and Social Council. NGOs in consultative status are required to register their representatives for the Conference through the iCSO website (<http://bit.ly/LLDCTransport>)

The deadline for registration is **5 October 2016**. If a representative of an accredited organization is not able to attend the Conference, he or she cannot be replaced by another representative of the same organization.

### *Private Sector*

Registration is required and will be open for interested representatives of the private sector from September 26 - 5 October 2016 by following this link: <https://goo.gl/forms/loUvefW4PgQcgWfU2>. Registration is non-transferable.

Applicants must:

- be representatives of the private sector working in the transport field;
- be officially authorised to speak on behalf of their organization or institution;
- have expertise in the transport sector;
- be available to be in Santa Cruz de la Sierra, Bolivia from 13 - 14 October 2016.

The accreditation commission of the High Level Meeting on Sustainable Transport of Landlocked Developing Countries is responsible for receiving local accreditation forms, data processing, issuance and delivery of the credentials. Accreditation, Health and Food Restriction forms to be sent must be fully completed, without omitting any information. The data contained in the forms will be treated confidentially and will be used only for security purposes of the delegates.

**Types of credentials:**

- Official Delegations: Blue colour
- International organizations: Orange colour
- Organizers: Yellow colour
- Non-governmental organizations and private sector: Purple colour
- Security: Red colour
- Health: White colour
- Press: Green colour

The badges may be collected from the Commission of Accreditations located in the Colonial Room at the Tajibos Hotel venue of the meeting. Collection of badges will be possible from 11 October 2016, from 8:00 am to 6:00 pm.

#### **4. VISAS**

The participants of the participating countries that have signed a Visa Waiver Agreement with the Plurinational State of Bolivia, will not require a visa, as long as they travel with the type of passport that was determined in the Agreement.

For countries that require visa to enter Bolivia, it shall be granted by the National Migration Office at the "Viru Viru" International Airport by showing the accreditation confirmation or event invitation.

#### **5. INTERPRETATION**

Simultaneous interpretation will be provided in English, Spanish, French and Russian.

#### **6. TRANSPORTATION**

The Transport Committee will provide transportation for all the participants from the airport to the hotel and vice versa. Protocol staff will be at the Viru Viru International Airport in Santa Cruz city to provide information and to coordinate your arrival and transfer to the hotel.

Ministers will be provided a vehicle for the duration of their stay.

#### **7. HOTELS**

The city of Santa Cruz de la Sierra has a wide range of hotels to attend to the guests at the "High Level Meeting on Sustainable Transport of Landlocked Developing Countries"


Participants will be responsible for their own accommodation arrangements. Participants and / or delegations can make hotel reservations directly with the hotel or they could request

assistance by contacting the Hotel Commission at: [astridkeitel@gmail.com](mailto:astridkeitel@gmail.com) For reservations at Los Tajibos Hotel, please contact the Hotel Commission at [astridkeitel@gmail.com](mailto:astridkeitel@gmail.com).

Information on accommodation possibilities in different hotel categories in the city of Santa Cruz de la Sierra and cities in vicinity in Bolivia will be also provided for the international press officers and aircrafts crews.

### SUGGESTED HOTELS

Santa Cruz de La Sierra – Bolivia

HOTEL NAME AND CATEGORY	ADDRESS, TELEPHONE AND WEB PAGE
<b>LOS TAJIBOS HOTEL *****</b> (Headquarters meeting Hotel)	<b>Address:</b> N° 455 Av. San Martín, Equipetrol Santa Cruz de la Sierra. <b>Telephone:</b> 591(3)3421000 <b>Web page:</b> <a href="http://www.lostajiboshotel.com">http://www.lostajiboshotel.com</a>
<b>CAMINO REAL HOTEL *****</b>	<b>Address:</b> Av. San Martín y 4to. Anillo. Equipetrol Norte, Santa Cruz de la Sierra. <b>Telephone:</b> 591(3) 342 3535 <b>Web page:</b> <a href="http://www.caminoreal.com.bo/hotel/hotel-overview.html">http://www.caminoreal.com.bo/hotel/hotel-overview.html</a>
<b>BUGANVILLAS HOTEL *****</b>	<b>Address:</b> N° 901 Av. Roca y Coronado, UV-55 manzana ED <b>Telephone:</b> 591(3)551212 <b>Web page:</b> <a href="http://www.hotelbuganvillas.com/v1/">http://www.hotelbuganvillas.com/v1/</a> 
<b>YOTAU SUITES HOTEL *****</b>	<b>Address:</b> N° 7 Av. San Martín, Equipetrol, Santa Cruz de la Sierra. <b>Telephone:</b> 591(3) 336-7799 <b>Web page:</b> <a href="http://www.yotau.com.bo">http://www.yotau.com.bo</a>
<b>TOBOROCHI HOTEL *****</b>	<b>Address:</b> N° 7 Calle Jaimes Freire Esq. Av. San Martín, Equipetrol, Santa Cruz de la Sierra. <b>Telephone:</b> 591(3) 332.1919
<b>CASA BLANCA HOTEL *****</b>	<b>Address:</b> N° 205 Av. Marcelo Terceros Este, Equipetrol, Santa Cruz de la Sierra <b>Telephone:</b> 591(3) 3434444 <b>Web</b> <b>page:</b> <a href="http://www.hotelpaulistaniacasablanca.com.bo">http://www.hotelpaulistaniacasablanca.com.bo</a>
<b>CORTEZ HOTEL *****</b>	<b>Address:</b> N° 280 Av. Cristóbal de Mendoza, Santa Cruz de la Sierra <b>Phone:</b> 591(3) 3331234
<b>ROYAL LOUNGE HOTEL ***</b>	<b>Address:</b> N° 200Av. San Martín, Equipetrol Norte Santa Cruz de la Sierra <b>Telephone:</b> 591(3) 3438000 <b>Web page:</b> <a href="http://www.royalhotel.com.bo">http://www.royalhotel.com.bo</a>
<b>RADISSON HOTEL *****</b>	<b>Address:</b> Avenida Segunda #4 Colinas Del Urubo - Santa Cruz <b>Email:</b> RHI_SCBO@Radisson.com <b>Reservations:</b> +1 (800) 333-3333 ( US/Canada Toll-free )

	Telephone: +591 3371-8000 <b>Fax: +591 3371-8003</b> <b>Web. <a href="https://www.radisson.com/santa-cruz-hotel-bo/bolsco">https://www.radisson.com/santa-cruz-hotel-bo/bolsco</a></b>
<b>APARTHOTEL PREMIUM SUITES SANTA CRUZ ****</b>	<b>Address:</b> Calle Las Begonias Nro 30 a 1 cuadra de la Av. San Martin - Equipetrol <b>Telephone:</b> +591 3 3435446 / +591 3 3-443403 / Fax: +591 3 3435446 <b>Web page :</b> <a href="http://www.premiumsuites.com.bo/">http://www.premiumsuites.com.bo/</a>
<b>HOTEL ARENAL ****</b>	<b>Address :</b> Calle Beni 340 - Santa Cruz <b>Web page :</b> <a href="http://www.hotelarenal.com">http://www.hotelarenal.com</a>
<b>SENSES HOTEL BOUTIQUE ****</b>	<b>Address :</b> Sucre 5 esquina 24 de Septiembre , Santa Cruz de la Sierra, Bolivia <b>Telephone :</b> <a href="tel:+59133372222">+591 33372222</a> <b>Web page :</b> <a href="http://www.sensescorp.com/">http://www.sensescorp.com/</a>
<b>HOTEL LIBERTADOR SIMON BOLIVAR***</b>	<b>Address:</b> Calle Buenos Aires N° 119 Esq. Libertad, a dos cuadras de la plaza principal. <b>Telephone:</b> (591)(3) 335 1235 - (591)(3) 335 1376 <b>Web page :</b> <a href="http://www.hotellibertador.com.bo/">http://www.hotellibertador.com.bo/</a>
<b>LP EQUIPETROL***</b>	<b>Address :</b> Dr Victor Pinto, Esquina Av. Marcelo Terceros Bánzer, Zona Equipetrol, 5432 Santa Cruz de la Sierra, Bolivia <b>Telephone .</b> (591-3) 3428484 <b>Web page :</b> <a href="http://www.lpequipetrol.com/">http://www.lpequipetrol.com/</a>

## 8. AIRCRAFT - PRIVATE FLIGHTS

In case of a private flight, over flight and landing permit form must be completed with the requested data and sent through official channels to [rarteaga@ree.gov.bo](mailto:rarteaga@ree.gov.bo), with the respective itineraries.

## 9. SECURITY

The Bolivian Police, as an operational institution of the Government Ministry, has drafted a plan that ensures the security of official delegations during events and ceremonies during the meeting.

The work of the Bolivian Police, will be supplemented by personnel of the Armed Forces of the Plurinational State who will be responsible for the perimeter control of enclosures that were part of the official acts.

Similarly, the Bolivian Air Force (FAB) will be in charge of security inside the Viru Viru International Airport.

## 10. HEALTH CARE

The Ministry of Health, through the Departmental Health Service (SEDES), will provide continuous medical support during the event.

Hotels will have emergency medical service and permanent ambulance car.

## **11. COMMUNICATION AND PRESS**

Communication Committee has defined the services and activities for international and local press to develop media coverage of the meeting. A Press Center will also be installed, which will be appropriately equipped for the facilitation of the press work.

## **ORGANIZING COMMITTEE IN BOLIVIA**

The Ministry of Public Works, is responsible for the overall coordination of the event with the support of the Ministry of Foreign Affairs and other institutions of the Plurinational State.

## **COMMITTEES RESPONSIBLE FOR OPERATIONS IN BOLIVIA**

### **- Participation confirmations**

Kathleen Panique Fernandez  
Mobile: (591) 71579297  
Email: [kpanique@oopp.gob.bo](mailto:kpanique@oopp.gob.bo)  
[kath82@gmail.com](mailto:kath82@gmail.com)

Fernando Calderón  
Mobile: (591) 77218992  
Email: [calderong.fernando@gmail.com](mailto:calderong.fernando@gmail.com)

Alvaro Seda Reyda  
Mobile: (591) 69718407  
Email: [sedareyda@gmail.com](mailto:sedareyda@gmail.com)  
[asedareyda@rree.gob.bo](mailto:asedareyda@rree.gob.bo)

### **- Accreditation**

Gunnard Bulinckx  
Mobile: (591) 76201084  
Email: [gunnad.bulinckx@gmail.com](mailto:gunnad.bulinckx@gmail.com)

Bladimir Magne  
Mobile: (591) 71271796  
Email: [bladimir.magne@gmail.com](mailto:bladimir.magne@gmail.com)  
[bmagne@rree.gob.bo](mailto:bmagne@rree.gob.bo)

### **- Coordination of program and content**

Fernando Calderón  
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[pascual\\_huarachi@hotmail.com](mailto:pascual_huarachi@hotmail.com)

### **- Protocol**

:

Aylin Oropeza  
Mobile: (591) 71271769  
Email: [aropeza@rree.gob.bo](mailto:aropeza@rree.gob.bo)

Guillermo Tapia

Mobile: (591) 71271787  
Email: [gtapia@rree.gob.bo](mailto:gtapia@rree.gob.bo)

### **Hotels**

Astrid Ruiz  
Mobile: (591) 69825385 - 72522746  
Email: [astridkeitel@gmail.com](mailto:astridkeitel@gmail.com)

Wilmer Pantoja Lopez  
Mobile: (591) 77222716  
Email: [wilmer.pantoja@oopp.gob.bo](mailto:wilmer.pantoja@oopp.gob.bo)  
[wilmerpantoja02@gmail.com](mailto:wilmerpantoja02@gmail.com)

### **- Airport**

Carlos Villegas Portal  
Mobile: (591) 60500150  
Email: [carlos.villegas@oopp.gob.bo](mailto:carlos.villegas@oopp.gob.bo)  
[ccvillegasportal@gmail.com](mailto:ccvillegasportal@gmail.com)

Renzo Arteaga  
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Email: [rarteaga@rree.gob.bo](mailto:rarteaga@rree.gob.bo)

### **- Events**

Marco Arce  
Mobile: (591) 72038768  
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Gustavo Invernizzi  
Mobile: (591) 72002944  
Email: [gustavocancilleria@gmail.com](mailto:gustavocancilleria@gmail.com)

### **- Transport**

Roxana Mendoza Alvarez  
Mobile: (591) 73016768  
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[roqui1511@gmail.com](mailto:roqui1511@gmail.com)

Eddy Palacios Villarroel  
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[eddy\\_palavilla@hotmail.com](mailto:eddy_palavilla@hotmail.com)

### **- Health services**

Leslie Fernandez  
Mobile: (591) 77793200  
Email: [leslie.fernandez@oopp.gob.bo](mailto:leslie.fernandez@oopp.gob.bo)  
[lesliefer\\_1@hotmail.com](mailto:lesliefer_1@hotmail.com)

- **Communication and Press**

Lorena Morales Burgos  
Mobile: (591) 73580895  
Email: lorena.morales@oopp.gob.bo  
lorena.morales.88@gmail.com

- **Security**

Tcnl. Augusto Russo  
Mobile: (591) 72035325  
Email: [arusso\\_68@hotmail.com](mailto:arusso_68@hotmail.com)

## GENERAL INFORMATION ABOUT THE PLURINATIONAL STATE OF BOLIVIA

<b>Name:</b>	Plurinational State of Bolivia
<b>Geographic location:</b>	It is located in the heart of South America, between the line of latitude 57° 26' and 69° 38' of longitude occidental of the meridian of Greenwich and 9° 38' and 22° 53' of latitude south, covering more than 13 geographic degrees.
<b>Capital city:</b>	Sucre
<b>Seat of Government:</b>	La Paz
<b>Population:</b>	10.027.254 habitants
<b>National Symbols:</b>	Flag of the Plurinational State of Bolivia; Wiphala; National Coat of Arms; Patuju and Rossette.
<b>Land Area:</b>	1.098.581 km <sup>2</sup>
<b>Official Languages:</b>	Spanish and all the languages of the indigenous nations and native peasant indigenous peoples (36) which are the aymara, araona, baure, bésiro, canichana, cavineño, cayubaba, chácobo, chimán, ese ejja, guaraní, guarasu'we, guarayu, itonama, leco, machajuyai-kallawaya, machineri, maropa, mojeño-trinitario, mojeño-ignaciano, moré, mosetén, movima, pacawara, puquina, quechua, sirionó, tacana, tapiete, toromona, uru-chipaya, weenhayek, yaminawa, yuki, yuracaré y zamuco.
<b>Religion:</b>	The State respects and guarantees the freedom of religion and spiritual believes.
<b>Currency:</b>	Bolivian exchange rate Bs. 6.96 = USD 1
<b>Time:</b>	GMT – 4 hours

## GENERAL INFORMATION ABOUT THE DEPARTAMENT OF SANTA CRUZ

<b>Name:</b>	Department of Santa Cruz
<b>Capital of Department:</b>	Santa Cruz de la Sierra
<b>Geographic location:</b>	It is located at the east of the country, at an average altitude of 416 m.a.s.l.
<b>Land Area:</b>	535.000.000 km <sup>2</sup>
<b>Population:</b>	1.453.549 habitants
<b>Climate:</b>	The climate of the city of Santa Cruz is tropical warm, whose highest rainfall months are December and January.
<b>Temperature:</b>	In October, when is summer time in Santa Cruz, the average temperature is 33°C
<b>Language:</b>	Spanish and Guarani
<b>Electricity:</b>	220-230 volt outlets. The power sockets used either accept a flat blade ungrounded plug or a two-pronged ungrounded plug

The city of Santa Cruz de la Sierra is the main commercial, financial and industrial center of the country which hosts the majority of the seats of national and international companies. Its economy is distributed in several areas such as gastronomy, textiles, entertainment, banking, agribusiness, tourism, automobile, etc. The city has the highest rate of human development.

Santa Cruz offers a wide gastronomic offer, which includes: majao, locro, keperí, patasca, churrasco and surubí rinds. Typical drinks are: somo, mocoichinchi and chicha. There are other traditional specialties: cuñapé, zonzó, tamal, rice bread, pies, masaco of banana or cassava